



GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
OFFICE OF THE ASSISTANT ENGINEER(C),
SUB-DIVISION 1/I
Bangalore

NOTICE INVITING "e - TENDER"

NIT No. 32/AE/BCSD4/I/e-Tendering/2026-27/B'LORE

Name of Work: - Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.

Estimated Cost put to Tender: Rs.3,62,791/-

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Certified that this e - NIT contains 20 pages only			

-Sd-
Assistant Engineer (C)
 BCSD1/I, CPWD, Bangalore

**INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e- TENDERING
FORMING PART OF NIT AND TO BE POSTED ON WEBSITE**

(Applicable for inviting open tenders)

The **Assistant Engineer (C), BCSD1/I, CPWD, Bangalore** (Email id: bcsdac2@gmail.com) invites on behalf of President of India, online Percentage rate bids in single bid system from the agencies dealing with manpower service for the following work:

1	NIT No.	32/AE/BCSD4/I/e-Tendering/2026-27/B'LORE
2	Name of Work	Name of Work: - Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.
3	Estimated Cost (In Rs.)	Rs. 3,62,791/-
4	Period of completion	10(ten Months
5	Last date & time of submission of bid, original EMD, copy of receipt for deposition of original EMD and other documents as specified in the press notice.	Up to 17:00 hours on 26.09-2026
6	Time and date of opening of bid	17:30 Hours on 26.09-2026

1. Non-CPWD registered contractors should have to fulfil the criteria of satisfactory execution of works of having satisfactorily completed at least three similar works each of value not less than Rs 1.45 lakhs or two similar works each of value not less than Rs 2.17 lakhs or one similar work of value not less than Rs 2.90 lakhs during last 7 years ending **last day of the month previous to the one in which tenders are invited**. Similar work means "Providing services of computer operator/ Stenographer/ Office Assistants cum peon. Works of providing security guards/watch & ward services will not be considered as similar works.
2. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his tender if he considered himself eligible and he is in possession of all the documents required.
3. Information and Instructions for bidder posted on website shall form part of bid document.
4. The bid document consisting of Conditions, schedule of quantities of various types of work to be done and the set of terms and conditions of the contract to be complied with the contractor whose bid may be accepted and other necessary documents can be seen can be seen on website <https://etender.cpwd.gov.in>. or www.CPWD.gov.in
5. **But the bid can only be submitted after deposition of original EMD in the office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt or Fixed deposit Receipts and Bank Guarantee of any scheduled Bank towards EMD in favour of Executive Engineer as mentioned in NIT,**

receipt for deposition of Original EMD to division office of any Executive Engineer (including NIT issuing EE/AE), CPWD and other documents as specified.

6. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
7. The intending bidder must have valid class-III digital signature to submit the tender.
8. On opening date, the contractor can login and see the tender opening process. After opening of tenders, he will receive the competitor tender sheets.
9. Bidder can upload documents in the form of JPG format and PDF format.
10. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”.
11. However, if a bidder quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the lowest amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest bidder.
12. **List of Documents to be scanned and uploaded within the period of bid submission:**
 - i) Copy of receipt for deposition of original EMD (drawn in favour of **Executive Engineer, Bangalore Central Division-I, CPWD, Bangalore**) to division office of any Executive engineer, CPWD (including NIT issuing EE) as Treasury challan/ Demand Draft/ Pay order or Banker’s Cheque/ Deposit at Call Receipt and Bank Guarantee of any Scheduled Bank if being made par of EMD as prescribed in Form D.
 - ii) Demand & EMD instrument as per the instruction.
 - iii) Certificate of Registration of establishment with state government for providing manpower services.
 - iv) GST registration Certificate of the State of Karnataka, if already obtained by the bidder. If the bidder has not obtained GST registration in the State in which the work is to be taken up, or as required by GST authorities then in such a case the bidder shall scan and upload following undertaking along with other bid documents.
 - v) Certificate of work experience & Completion Certificate (Minimum Two Years)
 - vi) The agency must upload the ERP Training certificate of self or his / her authorized representative regarding successful completion of ERP Training from ERP portal

“If work is awarded to me, I / We shall obtain GST registration Certificate of the State, in which work is to be taken up within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard.”

-Sd-

Assistant Engineer (C)
BCSD1/I, CPWD, Bangalore

(Form-D)

Receipt of deposition of original EMD

(Receipt No. _____ /date _____)

Name of Work : Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.

NIT no : **32/AE/BCSD4/I/e-Tendering/2026-27/B'LORE**

1. Estimated Cost : **Rs. 3,62,791/-**
2. Amount of Earnest Money Deposit : **Rs. 7,256/-**
3. Last date of submission of bid : **26.09.2026**

- A. Name of Contractor#
- B. Form of EMD.....#
- C. Amount of Earnest Money Deposit#
- D. Date of submission of EMD#

***Signature, Name and Designation of EMD
Receiving officer (EE/AAO/AE)
Along with Office stamp***

(#To be filled by EMD receiving EE or
NIT issuing EE, as the case may be)

CPWD-6 FOR E- TENDERING

The Assistant Engineer (C), BCSD1/I, CPWD, Bangalore on behalf of President of India invites online Percentage rate bids from CPWD enlisted contractors of appropriate class and specialized agencies for the following **work Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.**

The work is estimated to cost **Rs. 3,62,792/-**. This estimate, however, is given merely as a rough guide.

1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the Bids. He will also nominate Division which will deal with all matters relating to the invitation of Bids.

1.2 Agreement shall be drawn with the successful bidders on prescribed Form No. CPWD 7 which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

1 The time allowed for carrying out the work will be **10(Ten) months** from the date of start as defined in schedule 'F'.

~~2 The site for the work is available.~~

3 The bid document consisting of Conditions, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website <https://etender.cpwd.gov.in/CPWD> or www.cpwd.gov.in free of cost.

4 After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

5 While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

~~6 When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted, then the bid submitted earlier shall become invalid.~~

7 Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (**drawn in favour of Executive Engineer, Bangalore Central Division-I, CPWD, Bangalore**) shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall

issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Online bid documents submitted by intending bidders shall be opened only of those bidders, who's original EMD deposited with any division of CPWD EMD declaration and other documents scanned and uploaded are found in order.

- 8 The contractors registered prior to 01.04.2015 on e-tendering portal of CPWD shall have to deposit tender processing fee at existing rates, or they have option to switch over to the new registration system without tender processing fee any time.

The bid submitted shall be opened at **17.30 PM on 26.09.2026***.

- 9 The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
- (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
- (iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

- 10 The contractor whose bid is accepted will be required to furnish **performance guarantee of 5% (Five Percent)** of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money

deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labor licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the subcontractors, if any engaged by the contractor for the said work and programme chart (Time and Progress) within the period specified in Schedule F.

11 The description of the work is given as follows in the NIT document.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12 The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

13 Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

14 The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

15 The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both

inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

- 16 No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
- 17 The bids for the work shall remain open for acceptance for a period of **THIRTY (30) days** from the date of opening of ~~bids in case bids are invited in 2 bid system~~.

Further

- i) If any tenderer withdraws his tender or makes any modification in the terms and conditions of the tender which is not acceptable to the department within 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely *irrespective of letter of acceptance for the work is issued or not*.
 - ii) If any tenderer withdraws his tender or makes any modification in the terms and conditions of the tender which is not acceptable to the department after expiry of 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit 100% off the earnest money absolutely *irrespective of letter of acceptance for the work is issued or not*.
 - iii) **In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process off the same work.**
- 18 This notice inviting Bid shall form a part of the contract document. The successful bidders/ contractor, on acceptance of his bid by the Accepting Authority shall within **15 days** from the stipulated date of start of the work, sign the contract consisting of:
- (a) The Notice Inviting Bid, all the documents including additional conditions, specifications, and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading there to.

(b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.

19 The bid document will include following three components:

Part A:- CPWD-6, CPWD-7/8 including schedule A to F, Additional conditions, **Schedule of quantities** for the component of the work, Standard **General Conditions of Contract for CPWD 2023** as amended/ modified up to **date of opening of bid**.

20 Security Deposit will be worked out component corresponding to the estimated cost of the respective component of works.

-Sd-
Assistant Engineer (C)
BCSD1/I, CPWD, Bangalore.

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
Percentage Rate Tender & Contract for Works**

Tender for the work of: “Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.”

TENDER

I/We have read and examined the notice inviting tender, schedule, Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents, and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule ‘F’ viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **THIRTY (30)** days from the due date of its opening and not to make any modification in its terms and conditions.

A sum of **Rs. 7,256/-** is hereby forwarded in receipt treasury challan/ deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank issued by a scheduled bank as earnest money. / **A copy of earnest money in receipt treasury challan/ deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank issued by a scheduled bank is scanned and uploaded.**

If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said **earnest money absolutely suspend me/us for one year and I/we shall not be eligible to bid for CPWD tenders from date of issue of suspension order.** Further, if I/We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said **performance guarantee** absolutely. The said Performance Guarantee shall be guaranteed to execute all the works referred to in the tender documents upon the terms and conditions contained are referred to those in excess of that limit at the

rates to be determined in accordance with the provision contained in clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor

Witness:

Postal Address:

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of

Rs..... (Rupees.....
.....)

The letters referred to below shall form part of this contract agreement:

(a)

(b)

(c)

For & on behalf of President of India

Signature*

Dated

Designation

.....*

PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities: As per schedule of quantities attached.

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

Sl. No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
---Nil---				

SCHEDULE 'C'

Tools and plants to be hired to the contractor.

Sl. No.	Description	Hire charges per day	Place of issue
1	2	3	4
----Nil---			

SCHEDULE 'D'

Extra schedule for specific requirements / documents for the work, if any.

--Nil--

SCHEDULE 'E'

- (i) Reference to General Conditions of contract: **General Conditions of Contract for CPWD Works, 2023 including** correction slips issued up to date of submission of bids.

Name of work: "Name of Work: - Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.

."

- Estimated Cost : **Rs. 3,62,791/-**
Earnest money : **Rs. 7,256/-**
(ii) Performance Guarantee : **5% of tendered value**
(iii) Security Deposit : **2.5% of tendered value**

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS

Officer inviting tender	<i>Assistant Engineer (C), BSD1/I, CPWD, Bangalore</i>
Definitions:	<i>Assistant Engineer (C), BCSD1/I, CPWD, Bangalore</i>
2(v) Engineer-in-Charge	
2(viii) Accepting Authority	<i>Assistant Engineer (C), BCSD1/I, CPWD, Bangalore</i>
2(x) Percentage on cost of materials and Labour to cover all overheads and profits	15%
2(xi) Standard Schedule of Rates	Delhi Schedule of Rates & Market Rates as applicable (with amendments upto last date of submission of bid.
2(xii) Department	Central Public Works Department

9(ii) Standard CPWD Contract Form	CPWD Form 7 & GCC 2023 modified & Corrected upto date of submission of bids
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Clause 1

- (i) Time allowed for submission of Performance Guarantee, **Programme Chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof** from the date of issue of letter of acceptance

7 (Seven) days

- (ii) Maximum allowable extension **with late fee @0.1% per day of performance Guarantee amount** beyond the period provided in (i) above

3 (Three) days

Clause 2

Authority for fixing compensation under clause 2

**Chief Engineer
CPWD, Bangalore**

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start

07(seven) days

Time allowed for execution of work: **12 (Twelve) months.**

Authority to decide:

(i)	Extension of time	Executive Engineer, BCDI, CPWD, Bangalore
(ii)	Rescheduling of milestones	NA
(iii)	Shifting of date of start in case of delay in handing over of site	NA

Clause 6

Clause applicable

6A

Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment **Every month**

Clause 7A

Whether Clause 7A shall be applicable

Yes

Clause 10A

List of testing equipment to be provided by the contractor at site lab :

NA

Clause 10B(i) (Secured Advance)

Whether Clause 10 B (i) shall be applicable

NA

Clause 10B(ii) (Mobilization Advance)

Whether Clause 10 B (ii) shall be applicable

Not Applicable

Clause 10C

Component of labour expressed
as percent of value of work

Not Applicable

Clause 10 CA:

Not Applicable

Clause 10CC:

Clause 10 CC is not
applicable for this
work / contract

Clause 11

Specifications to be followed
for execution of work

All standards as applicable.
(with up to date correction slips)

Clause 12

Type of work:

Original work

Maximum percentage for quantity of items of work to
be executed beyond which rates are to be determined in
accordance with Clauses 12.2, 12.3

: Refer table below.

12.2 & 12.3	Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for building work	100%
12.5	(i) Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for foundation work(except items mentioned in earth work sub head in DSR and related items)	NA
	(ii) Deviation limit for items in earth work subhead of DSR or related items	NA

Clause 16

Competent Authority for deciding

Chief Engineer, CPWD Bangalore

Clause 18

List of mandatory machinery, tools & plants to be deployed by the contractor	As per requirement of work and instruction of Engineer-in-charge
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Clause 25

Conciliator:

ADG – Region Bengaluru.

Arbitrator Appointing Authority:

Chief Engineer, Bengaluru.

Place of Arbitration:

Bengaluru

Clause 32

Requirement of Technical Representative(s) and recovery Rate

Sl. No.	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical / Technical Representative)	Minimum Experience (Years)	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36 (i)	
						Figures (in Rs.)	Words

Sl. No.	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical / Technical Representative)	Minimum Experience (Years)	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36 (i)	
						Figures (in Rs.)	Words
NIL							

(On non-judicial stamp paper of minimum Rs. 100)

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

Modified form for Bank Guarantee for Performance Guarantee / Security Deposit / Mobilization Advance

(This form supersedes the form given in GCC – 2023)

1. Whereas the Assistant Engineer (Name of Sub-Division) CPWD on behalf of the President of India (hereinafter called “The Government”) has invited bids under (NIT Number) dated for (Name of work)

..... (hereinafter called “the contractor”) for compliance of his obligations in accordance with the terms and conditions of the said NIT.

** or **

Whereas the Assistant Executive Engineer (Name of Sub-Division) CPWD on behalf of the President of India (hereinafter called “The Government”) as entered into an agreement bearing number With (name and address of the contractor) (Hereinafter called “the Contractor”) for execution of work (Name of work)

The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. (Rupees only) valid upto (date) Drawn in favour of **Executive Engineer, Bangalore Central Division-I, CPWD, Bengaluru**, (Being the CDDO for the Project) As **Performance Guarantee / Security Deposit / Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, (Indicate the name of the bank) (hereinafter referred to as “the Bank”), hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees Only) on demand by the Government within 10 days of the demand.
3. We, (Indicate the name of the Bank), do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said amount due from the said Contractor. Any

such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupees only).

4. We, (indicate the name of the Bank), further undertake to pay the Government any money so demanded notwithstanding any dispute or dispute raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
5. We, (indicate the name of the Bank), further agree that the Government shall have the fullest liberty without our consent and without affecting any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We, (indicate the name of the Bank), further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
8. We, (Indicate the name of the Bank), undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to Unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date

Witness:

a) Signature
Name and address

Authorized signatory

Name

Designation

Staff Code no.

Bank Seal

b) Signature
Name and Address

GENERAL TERMS & CONDITIONS:

1. The department will provide all Computers, UPS, and Electricity & Stationary for carrying out the Data Entry and Job Typing works. The contractor shall not misuse the services. In case of any mis utilization necessary damages as deemed fit by Engineer-in-charge, (Whose decision shall be final and binding) will be recovered from the agency.
2. The Data Entry service shall commence by 10.00 AM on all working days of office and shall continue till 6.00 PM on any particular day as an exception the same shall be provided without any extra cost.
3. The work shall be got done through well qualified computer literates having good proficiency in English, Knowledge in MS Word, MS Excel and MS Power Point etc., (with minimum 5 years' experience for Senior Data Entry operators).
4. On any particular day if the contractor fails to provide the Data Entry service a sum of Rs.750/- per day for absence of per person will be deducted from the Running Account Bill.
5. The contractor shall be responsible for payment of minimum wages to his staff as prescribed by Karnataka State Government or Central Government, whichever is higher.
6. In case the Data Entry Service provided by the contractor is not satisfactory or if irregular services are provided even after written notice, it will be open to the Department to terminate the contract.
7. The contractor shall maintain at a time 1 no. Data Entry Personnel for providing smooth service.
8. The contractor should make payment of wages to his staff on or before 5th day of every month failing which a penalty of Rs.750/-per each day's delay will be levied on the contractor and the same shall be recovered from him. The wages shall be disbursed in the presence of Engineer-in-charge or his authorized representative. In case if the contractor makes payment at less than minimum wages that form sufficient ground to act to rescind the contract shall absolutely at the disposal of the Government.
9. The contractor shall be responsible for payment of minimum wages to his staff as prescribed by Karnataka State Government or Central Government, whichever is higher, including Provident Fund, Group Insurance, and Medical & other essential facilities and fulfilment of statutory obligations to the staff in accordance with prevailing rules.
10. The contract may be terminated by the Assistant Engineer, BCSD4/I, with 7days notice prematurely at any given point of time.
11. TDS towards IT etc., will be deducted from the bills of contractor as per prevailing income tax acts.
12. The Agency should submit the paid receipt along with the bill. Applicable EPF and ESIC subscription shall be reimbursed on submission of documentary proof.

// CONTRACTOR //

Assistant Engineer (C)
BCSD1/I, CPWD, Bangalore.

CENTRAL PUBLIC WORKS DEPARTMENT					
NIT NO: 32/AE/BCSD1/I/e-Tendering/2026-27/B'LORE					
Schedule of Quantity					
Name of work: Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.					
Sl. No	Description	Qty	Unit	Rate	Amount
1	Providing day to day Service of Peon for submitting and collecting dak of subdivision to division and vice versa, sending post to post office and other services to BBMP, BWSSB etc., from 9.00 am to 6.00 pm at O/o The Assistant Engineer - 1/I, CPWD, HSR Layout, Bengaluru.	10	Job per month	36279.10	362791
					3,62,791